

 **February 19, 2025**

TO: State Deputy, Vice Supreme Master, Former District Masters, Faithful Navigators, Faithful Comptrollers, District Deputies, State Officers, Grand Knights, Sir Knights and Candidates:

FROM: Michael A. Allen, PSD, District Master SUBJECT: 98th Fourth Degree Exemplification

Exemplification Appendix A: Schedule of Events

Appendix B: Fees

Appendix C: Appropriate Dress Form Appendix D: List of Candidates and Guests Appendix E: List of Sir Knights and Guests

Appendix F: Banquet/Luncheon Info

Appendix G: In Memoriam

Appendix H: Hotel Recommendations

The arrangements for the Fourth Degree Exemplification are firm. Make your plans to attend. DATE: March 29, 2025

PLACE: St. Peter’s Catholic Church

70 Lady’s Island Dr, Beaufort, South Carolina 29907

Recruit Candidates Now!

**Eligibility requirements for candidates:**

* Third Degree Knight of Columbus with current membership card.

**Summary of events (details in Appendix A)**

* Saturday, March 29, 2025, Exemplification of the Fourth Degree
	+ Candidates check in 9:00 a.m. St. Peter’s Catholic Church (70 Lady’s Island Dr)
	+ Mass 10:30 a.m. in St. Peter’s Catholic Church (70 Lady’s Island Dr)
	+ Candidates Assemble 11:45 a.m. St. Peter’s Catholic Church (70 Lady’s Island Dr)
	+ Exemplification 12:00 p.m. at St. Peter’s Catholic Church in Walsh Palmetto Room
1. Lady’s Island Dr)
* Exemplification Meal approx. 2:00 p.m. at St. Peter’s Social Hall (70 Lady’s Island Dr)

 Note\* these times will have to be checked and verified.

**Requirements for Attendance at the Exemplification:**

* All Candidates fees paid by Assembly check (Appendix B)
* Form 4 and signed Appropriate Dress Form (Appendix C) for each candidate sent in with Assembly check.
* List of Candidates sent in with Assembly check (Appendix D)
* Current membership card in the 3rd Degree for each candidate
* Current membership cards in the 3rd and 4th Degree for each Sir Knight
* Appropriate dress (Appendix C). Sir Knights must wear Color Corps regalia/uniform (preferred), Social Baldric with Dark Suit or Tuxedo.

 Persons not meeting the requirements will not be admitted.

**\*\*\*This exemplification will be open to family members to attend\*\*\***

 **All arrangements must be made through each Assembly. Required Assembly actions are as follows:**

* Collect fees as appropriate from Candidates, Sir Knights and Guests
* Approve and complete Form 4 for each candidate (do not separate any parts from the Form 4; each Form 4 must be sent in complete in all its copies) **\*\*\*Please ensure that Form 4 is clearly written and candidate form reflects the same name written on Form 4 as this is how the name will be printed on certificate.**
* Have each candidate sign the Required Dress Certification (Appendix C) and attach it to the candidate’s Form 4.
* Complete list of candidates and guests (Appendix D)
* Complete list of Sir Knights and guests (Appendix E)
* Complete list of Sir Knights deceased since the last exemplification (Appendix G)
* Make a single Assembly check to cover all fees, payable to District Master Michael A. Allen
* Send the complete Form 4 and Required Dress Certification for each candidate, the lists of candidates, Sir Knights, guests and deceased members, and the single Assembly check, to the District Secretary. These must be sent in one package to the District Secretary no later than **January 24, 2025**.
* **PLEASE ENSURE THAT NAMES ARE CLEARLY PRINTED ON LIST AND FORM 4 so that certificate can be prepared correctly.**

**Mailing address of the District Secretary:**

Sir Knight Christopher Hilditch

2757 Powhatan Drive

Sumter, SC 29150-2222

Telephone (803) 316-6283

hilditchpi@gmail.com

(**PLEASE EMAIL A COPY OF FORMS PRIOR TO SENDING ORIGINALS IN THE MAIL WITH CHECK)**

Refunds: Any request for a refund of fees must be made by the Assembly, in writing, to the District Secretary, no later than **March 21, 2025**.

Alcoholic beverages are prohibited at the Exemplification.

YOUR DISTRICT OFFICERS ARE:

Sir Knight Michael A. Allen—District Master

Sir Knight Reverend Robert Higgins – District Friar

Sir Knight Christopher Hilditch, - District Secretary

Sir Knight James Roche – District Marshal

Sir Knight Daniel Gordon – District Pilot

Sir Knight Patrick Noone, - District Program Director

Sir Knight Ron Stanley—District Ceremonials Director

*Vivat Jesus*

*Michael A. Allen, PSD*

**District Master South Carolina**

**Appendix A**

**AGENDA**

 **February 8, 2025**

**Saturday**

|  |  |  |
| --- | --- | --- |
| Time | Event | Location |
| 9:00 AM\* | Candidates register | SP in St Francis of Assisi Room |
| 10:15-10:20 AM\* | Candidates assemble in preparation of the Mass | SP in St Francis of Assisi Room |
| 10:25 AM\* Candidates, Officers & Guests follow orders of Ceremonial Marshal |
| 10:30 AM\* | Mass Procession (Clergy & Dignitaries) | St. Peter’s Catholic Church |
| 10:30 AM\* | Mass | St. Peter’s Catholic Church |
| 11:45 AM\* | Marshal meets with Escorts & Aids Candidates Assemble | SP in St Francis of Assisi Room |
| 12:00 PM\* | 98th 4th Degree Exemplification | SP Walsh Palmetto Room |
| 2:00 PM\* | Exemplification Meal | SP Social Hall |

**\*Note\*** Please be prompt, no admittance after the Degree starts. Current membership cards required. **Formal attire w/social baldric, Dark Suit w/social baldric, Military Dress uniform or 4th Degree uniform required.** Past and Present Officer Jewels and Mini Jewels encouraged.

**\*\*Note\*\*** 4th Degree Exemplification of Patriotism is approved for **General Audiences** just as the Exemplification of Charity, Unity, and Fraternity.

**\*\*\*Note\*\*\* There will be No Exceptions!**

**Expect changes to the agenda so be Alert! for updates.**

**Any changes will be reflected in the updated agenda at Check In Registration.**

# Appendix B

**Fees**

Candidate (lay or deacon) $70

Candidate and Spouse $100

Candidate Priest $50 – The Assembly must cover the Priest’s fee Candidate fee covers 4th degree lapel pin, initiation fee and 1 Banquet ticket

Additional banquet/luncheon tickets

(all other guests including observers/officers/ladies, etc.): $35

**Assembly Officials please attach to the Candidates Form 4**

# Appendix C

**Appropriate Dress for Candidates**

Dress: Black or dark (blue or grey) business suit with black socks, black shoes, white dress shirt and conservative tie. Black tuxedo is acceptable. Sports coats and slacks are **NOT** allowed.

Active duty and retired military, police, firefighters, and EMS personnel may wear their formal dress uniform instead of the Black (suit) Tuxedo. All questions concerning the wearing of a uniform should be addressed directly to either the District Master or the District Marshal.

Candidates’ fees include Social Baldric, 4th degree Lapel Pin, Supreme fees and one meal ticket.

**In Addition: 1) There will be a collection at the Mass.**

**I understand the above statement and must be in the appropriate dress to be eligible to make my Fourth Degree.**

**Print Full Name**

**Signature Date**

# Appendix D

**List of Candidates and Guests Assembly Name and Number:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Candidate $70.00** **Priests $50.00** | **Guest Name****$ 35.00 per person** | **Candidate/****Veteran****with Spouse****$100.00** | **Total meal tickets needed** | **Total Amount Submitted** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
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| **21** |  |  |  |  |  |
| **22** |  |  |  |  |  |

# Appendix E

**List of Sir Knights and Guests Assembly Name and Number:**

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| --- | --- | --- | --- | --- |
|  **Sir Knight****$ 35.00** | **Guest Name****$ 35.00 per Person** |  | **Total meal tickets needed** | **Total Amount Submitted** |
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Appendix F

**Appendix F**

**98th Fourth Degree Exemplification**

**Exemplification Banquet/Luncheon**

**St. Peter’s Catholic Church**

**70 Lady’s Island Dr**

**St. Peter’s Social Hall**

**Beaufort, South Carolina 29907**

**Time: 2:00 PM**

 **Menu: TBD**

**Appendix G**

**In Memoriam**

Please include a list of those Sir Knights who have passed on since our last Exemplification in February 2025, so they may be remembered at the Exemplification Mass and listed in our 98th Exemplification Program. Send list to SK Christopher R. Hildtich, District Secretary by March 21, 2025.

\*Do not include the names turned in for the 97th Exemplification.

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| --- |
| **Assembly Name and Number:** |
| **SIR KNIGHT, Title (“Highest Office Held” PGK, PFN, PSD, FM, DD, etc.)** |
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**Appendix H**

 **Hotel Accommodations in the area**

**Holiday Inn & Suites**

**2225 Boundary St**

**Beaufort, SC 29902**

**843-379-3100**

**(Small block of rooms with group rate)**

**Please use this link to make reservation.**

**https://www.holidayinn.com/redirect?path=hd&brandCode=HI&localeCode=en&regionCode=1&hotelCode=BFTBS&\_PMID=99801505&GPC=KOC&cn=no&viewfullsite=true**

**Other hotels in the area**

**Hampton Inn**

**Hilton Garden Inn**

**Tru by Hilton**

 **Each person is responsible for making their own hotel reservation.**

 **Assemblies are expected to pay for the hotel accommodations for their Priests.**