



KNIGHTS OF COLUMBUS
FLORIDA STATE COUNCIL



Faith in Action

Frequently Asked Questions

(Supplemental FAQs)

FEATURED PROGRAMS

Q: If a council performs only a portion of the required activity for a two-credit Featured Program, can the council obtain just one credit?

A: Yes. Councils are encouraged to conduct all Programs, and if the council can only accomplish one half of the requirement, the council will still get one credit, instead of the two credits for full completion of the stated requirement.

(Note: The amount of required activity is not fully detailed by Supreme. In Florida, we ask all councils to do at least half, e.g., for Coats for Kids, the council should donate at least 3 cases of Youth Coats (36 coats) out of the required six cases to obtain one credit for the Program.)

FORM #10784 FRATERNAL PROGRAMS REPORT FORM

Q: Who can file the Form #10784?

A: Any member of the council usually a council officer or chairman/coordinator in charge of the Program reported on.

Q: Can the #10784 be submitted to Supreme via mail, fax or email attachment?

A: No. The Form #10784 can only be submitted online.

Q: How does the member find the Form #10784?

A: The member who submits the #10784 goes to the Supreme website and clicks on "WHAT WE DO" in the bar near the top below the emblem of the Order and the search box. Choose 'PROGRAMS' in the drop down menu. Click on the "RESOURCES" button. There will be a list of Forms under FAITH IN ACTION RESOURCES on the OVERVIEW & HIGHLIGHTS page. Form #10784 Fraternal Programs Report Form is near the bottom of the list. Click on "Enter Online."

Or go directly to: <https://www.kofc.org/en/what-we-do/faith-in-action-programs/resourcesindex.html>, and click "Enter Online," next to the Form #10784 line.

Q: How does the member get to the Form #10784 itself?

A: The member after clicking on “*Enter Online*” will be taken to a screen that has an Online Form Submission box. The Knight enters his Membership Number and Last Name and hits the “Proceed” button at the bottom. He should then get an email from “donotreply@kofc.org” in his email Inbox ... or possibly Spam Folder, check both. If he does not receive an email he should confer with his Financial Secretary to confirm Supreme has his correct email address. The email from Supreme will contain a link that reads: “Invite to submit form 10784.” Click on that link and you will be taken to the Form.

Q: How is the Form submitted?

A: The four Categories of the Faith in Action Programs will be listed across with the programs listed for each vertically below. Clicking on the Program will provide the Reporting Officer’s Name, Membership Number, Council Number and State above and boxes for further information below. All these boxes below must be filled out before hitting the large “SUBMIT” button at the very bottom. The submitting member, the Grand Knight and the Financial Secretary will all get a receipt copy of the submission in .pdf to retain for future reporting.

Q: Why does the council have to report Program activity on Form #10784?

A: Supreme uses the reported Forms to build a database on all council Programs activities worldwide and provides “Box Scores” to State/Province Councils for review.

Q: How often should a council submit the Form #10784?

A: The easy answer is that the Form #10784 should be submitted to Supreme at the completion of every Program. At a minimum the council should report Programs activities quarterly.

Q: Should the council retain the receipts for reported Program activity on Form #10784?

A: YES. The receipts will greatly assist the Grand Knight, Financial Secretary and Programs Directors in filling out the Fraternal Survey and Columbian Award application Form SP-7.

Q: Does Supreme display on its website whether or not the 10784 was accepted and/or progress of the council’s Programs completion?

A: No. Supreme has the facility to provide State Program Directors and State Officers the Box Score to show how the state is doing with its General Programs throughout the year. There is no facility yet to breakout how each council, district or region is doing with its Programs. This is why it is imperative that the council retain its receipt of Form #10784 and completely fill out the SP-7 at the end of the Fraternal Year.

Q: Does the council still have to report Program activity on the Fraternal Survey Form and the SP-7 for the Columbian Award application?

A: YES. These forms must still be filled out and submitted at the proper times for acknowledgement and award. The Columbian Award cannot be given without these Forms submitted.

Q: Does the member have to start over for each #10784 submission?

A: No. The same link can be used for additional Programs reporting.

Q: How long is the link available for Form #10784 submission?

A: The link will expire within 48 hours of being sent to the submitting member.

Q: Are all submissions the same in the Form #10784 submission page?

A: No. The following Programs have unique Forms associated with them: Family of the Month; Coats for Kids; Global Wheelchair Mission; Habitat for Humanity; March for Life; Silver Rose; and, Special Olympics.

Q: Do any Programs require additional Forms?

A: Yes. Some programs require additional separate forms or applications. These Programs offer refunds or additional funding for participation. These Programs are RSVP; Food for Families; and, Ultrasound Initiative. These forms are available on the OVERVIEW & HIGHLIGHTS page under FAITH IN ACTION RESOURCES.

Q: Are there any unique requirements for submitting the Form #10784 for other Programs?

A: Yes. Family of the Month nominations must be submitted no later than the 15th of the month following the month the Family is nominated for, e.g., a nomination for Family of the Month for the month of November must be submitted on or before December 15. Special Olympics submissions must state whether it is for a state event or a local one. The Silver Rose requires the distance traveled to transfer the Rose from council to council or district to district.

Q: Should the council send a copy of the receipt or Form #10784 to the State Programs Director or the State Director of the Program Category, i.e., Faith, Family, Life and/or Community Directors?

A: No. Receipts and copies of Forms should be retained by the council officers to assist them in submitting the Fraternal Survey Form #1728 and the Columbian Award Application Form SP-7. The Form #10784 is for Supreme to build its database and for the council in filling out the SP-7 and Fraternal Survey.

Q: Should the council still send a copy of the SP-7 to the State Programs Director and SP-7 Director?

A: Yes. This is done so the Directors can determine if there is anything wrong or something missing on the application for the Columbian Award.

Q: Is there training available to learn about submitting the Form #10784?

A: Yes. On the Supreme website, at the OVERVIEW & HIGHLIGHTS page, at the bottom of the list of FAITH IN ACTION RESOURCES, there is a link for “Fraternal Leadership Training Webcasts.” Click the link and you will be taken to the FRATERNAL WEBINARS & VIDEO RESOURCES page. Click on the ‘HOW TO’ VIDEO LIBRARY button. Click on the “Forms” button on the ladder menu on the left of the Fraternal Video Library page. Training videos for Forms #1295, #1728, #185, #186, #365, as well as #10784 may be found there.

Q: Does the local council still have to submit forms available on the State Website for Council Awards at the State Convention, as well as Form #10784?

A: Yes. Local councils should continue to send in reports and award forms in order to receive awards at the State Convention. For example, FSC05111 for Knight of the Year and FSC05112, Family of the Year reports must be submitted for the State-Wide Competition, along with the over dozen competitive awards available.