

## Ministry Event Plan

| Ministry Name:<br>Ministry Leader(s):   |  |              |                 |
|---|--|--------------|-----------------|
| <p>This Ministry Event Plan form is meant to ensure that the appropriate amount of attention has been given to the planning of individual ministry events for which WFLCM resources (financial, space, logistics, etc.) is to be requested. This Ministry Event Plan document must be submitted to the appropriate Ministry Director not less than forty-five (45) days before the scheduled event.</p> |  |              |                 |
| Dates   | Events/Programs/Projects                           | Objective(s) | Funds Requested |
|   | Event Name:<br>Event Location:<br>Target Audience: |              |                 |
|   | Event Name:<br>Event Location:<br>Target Audience: |              |                 |
|   | Event Name:<br>Event Location:<br>Target Audience: |              |                 |
|   | Event Name:<br>Event Location:<br>Target Audience: |              |                 |
|   | Event Name:<br>Event Location:<br>Target Audience: |              |                 |

Ministry plan submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Ministry plan approved by: \_\_\_\_\_ Date: \_\_\_\_\_