



The Haitian Center Development of Delmarva

Position: Instructional Assistant

Grades: 3-5 and 6-8

Job Title

After School Instructional Assistant (Grades 3-5)

After School Instructional Assistant (Grades 6-8)

Job Description

The Haitian Creole Development Center of Delmarva will provide an after-school program for immigrant students in grades 3-5 and grades 6-8 who are new to the community. The program will be offered Monday - Thursday from 5:00-7:30 p.m. Students will participate in lessons specifically designed for newcomers, receive help with their school-assigned homework, participate in community partner activities, and receive a light dinner each night before the program ends. The program runs, from the end of September - the beginning of June, following the Wicomico County Public Schools' calendar.

Location: Word of Life Center; 1216 Jersey Road; Salisbury, MD 21801

Salary: \$20.00 per hour

Qualifications:

Preference is given to instructional assistants with ML experience.

Responsibilities:

- Support Classroom teachers in implementing the Newcomer curriculum.
- Assist with helping students with homework.
- Assist with serving meals to students, clean up, and monitor students during this time.
- Assist with other duties in the program as needed.

Program Dates/Times:

- Monday - Thursday, 4:30 - 8:00 p.m.; End of September -June 1
- Professional Training on Curriculum: September 2024
- End of program Data Collection and Clean up: on or around June 1, 2025 Follow the school calendar for Wicomico County Public Schools

Please submit your resume and cover letter to the Haitian Development Center of Delmarva Inc. at rtoussaint@hdcd.org by July 15, 2024 (deadline).