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**Colorado Activity Professionals’ Association**

**2025 CAPA STATE CONFERENCE**

**CALL FOR PAPERS/SPEAKER PACKET**

The Call for Papers offers members and interested parties the opportunity to submit written proposals for continuing education programs offered at the 2025 Colorado State Conference, sponsored by the Colorado Activity Professionals’ Association. These sessions are open to all conference registrants in attendance, and focus on topics and issues affecting providers, residents and the activity professional who work primarily in geriatrics.

**\*** Due to the accreditation process, please complete all of the following submission criteria specifically and thoroughly.

**First Page:**

* + - Title of Presentation (must be descriptive of content)
		- Learning Outcomes (minimum of three; list objectives in measurable terms)
		- Speaker Information (name, job title, complete address, phone, e-mail)
		- Program Description (provide a description of the session to be used in the

 conference brochure; limit to 40 words)

**Second Page:**

* Speaker Credentials (Outline your speaker credentials and relevant experience. Educational and academic preparation must be included.)

**Third Page:**

* Speaker Information (Attach a short introduction for yourself and your presentation. Your session introduction should set the tone of your presentation. The session monitor will be utilizing this introduction at the start of your session.)

**Fourth Page:**

* Presentation Requirements (Room setup, type of presentation,

audio/visual needs. A table, cordless microphone, flip chart, screen will be available, but please identify if needed.)

**Fifth Page(s):**

* Handout Materials [If being used, handouts may be mailed with this application or sent/emailed to the Education Chair below by Friday, September 5, 2025 for duplication. CAPA will copy handouts up to 5 pages (front and back). After the deadline, handouts will be your responsibility to reproduce.

**RETURN TO: CONFERENCE DATES:**

**Angela Parkins, AAP-BC October 7 - 10**

**CAPA State Education Committee CONFERENCE LOCATION:**

**mermountain@gmail.com Frasier Retirement**

**970-646-1235 350 Ponca Place**

 **Boulder, CO 80303**

***\* This information is what is requested by the Credentialing Agencies for pre-approval of the sessions for continuing education. Continuing education is needed to keep our certifications current. Incomplete applications will delay the committee making a decision of acceptance.***