



Knights of Columbus

**F O U R T H
D E G R E E**

Patriotic degree of the Order.

April 8, 2024

TO: State Deputy, Vice Supreme Master, Former District Masters, Faithful Navigators, Faithful Comptrollers, District Deputies, State Officers, Grand Knights, Sir Knights and Candidates:

FROM: Michael A. Allen, PSD, District Master

SUBJECT: 1st All Spanish Fourth Degree

Exemplification Appendix A: Schedule of Events

Appendix B: Fees

Appendix C: Appropriate Dress Form

Appendix D: List of Candidates and Guests

Appendix E: List of Sir Knights and Guests

Appendix F: Banquet/Luncheon Info.

The arrangements for the Fourth Degree Exemplification are firm. Make your plans to attend.

DATE: May 4, 2024

PLACE: Holy Trinity Catholic Church

2202 Riverbank Dr, Orangeburg, South Carolina 29118

Recruit Candidates Now!

Eligibility requirements for candidates:

- Third Degree Knight of Columbus with current membership card.

Summary of events (details in Appendix A)

- Saturday, May 4, 2024, Spanish Exemplification of the Fourth Degree
 - Candidates check in 8:00 a.m. Holy Trinity Catholic Church (2202 Riverbank Dr)
 - Mass 10:00 a.m. in Holy Trinity Catholic Church (2202 Riverbank Dr)
 - Candidates Assemble 11:30 a.m. Holy Trinity Catholic Church (2202 Riverbank Dr)
 - Exemplification 12:00 p.m. at Holy Trinity Catholic Church (2202 Riverbank Dr)
 - Exemplification Meal approx. 1:30 p.m. at Holy Trinity Catholic Church (2202 Riverbank Dr)

Note* these times will have to be checked and verified.

Requirements for Attendance at the Exemplification:

- All Candidates fees paid by Assembly check (Appendix B)
- Form 4 and signed Appropriate Dress Form (Appendix C) for each candidate sent in with Assembly check.
- List of Candidates sent in with Assembly check (Appendix D)
- Current membership card in the 3rd Degree for each candidate
- Current membership cards in the 3rd and 4th Degree for each Sir Knight
- Appropriate dress (Appendix C). Sir Knights must wear Color Corps regalia/uniform (preferred), Social Baldric with Dark Suit or Tuxedo.

Persons not meeting the requirements will not be admitted.

All arrangements must be made through each Assembly. Required Assembly actions are as follows:

- Collect fees as appropriate from Candidates, Sir Knights and Guests
- Approve and complete Form 4 for each candidate (do not separate any parts from the Form 4; each Form 4 must be sent in complete in all its copies)
- Have each candidate sign the Required Dress Certification (Appendix C) and attach it to the candidate's Form 4.
- Complete list of candidates and guests (Appendix D)
- Complete list of Sir Knights and guests (Appendix E)
- Complete list of Sir Knights deceased since the last exemplification (Appendix F)
- Make a single Assembly check to cover all fees, payable to District Master Michael A. Allen
- Send the complete Form 4 and Required Dress Certification for each candidate, the lists of candidates, Sir Knights, guests and deceased members, and the single Assembly check, to the District Secretary. These must be sent in one package to the District Secretary no later than April 25, 2024.

Mailing address of the District Secretary:

Sir Knight Christopher Hilditch
2757 Powhatan Drive
Sumter, SC 29150-2222
Telephone (803) 316-6283
hilditchpi@gmail.com

(PLEASE EMAIL A COPY OF FORMS PRIOR TO SENDING ORIGINALS IN THE MAIL WITH CHECK)

Refunds: Any request for a refund of fees must be made by the Assembly, in writing, to the District Secretary, no later than May 2, 2024.

Alcoholic beverages are prohibited at the Exemplification.

YOUR DISTRICT OFFICERS ARE:

Sir Knight Michael A. Allen—District Master

Sir Knight Reverend Robert Higgins – District Friar

Sir Knight Christopher Hilditch, - District Secretary

Sir Knight James Roche – District Marshal

Sir Knight Thomas O'Donnell, - District Program Director

Sir Knight Art Sotak—VA/VS Coordinator

Sir Knight Ron Stanley—Ceremonials Director

Vivat Jesus

Michael A. Allen, PSD

District Master South Carolina

Appendix A

AGENDA
May 4, 2024
Saturday

Time	Event	Location
8:00 AM*	Candidates register	Holy Trinity Church
9:30-9:45 AM*	Candidates assemble in preparation of the Mass	Holy Trinity Church
Welcome to the 1 st South Carolina Spanish 4 th Degree Exemplification and Holy Trinity Catholic Church District Master Michael A. Allen and Rev. Robert Higgins, District Friar		
9:50 AM* Candidates, Officers & Guests follow orders of Ceremonial Marshal		
9:55 AM*	Mass Procession (Clergy & Dignitaries)	Holy Trinity
10:00 AM*	Mass	Holy Trinity
11:30 AM*	Marshall meets with Escorts & Aids Candidates Assemble	Holy Trinity
12:00 PM*	1 st South Carolina Spanish 4 th Degree Exemplification	Holy Trinity
1:30 PM*	Banquet/Luncheon	Holy Trinity Parish Hall

Note Please be prompt, no admittance after the Degree starts. Current membership cards required. **Formal attire w/social baldric, Dark Suit w/social baldric, Military Dress uniform or 4th Degree uniform required.** Past and Present Officer Jewels and Mini Jewels encouraged.

****Note**** 4th Degree Exemplification of Patriotism is not approved for **General Audiences** as the Exemplification of Charity, Unity, and Fraternity, therefore we will only allow authorized personnel enter the Exemplification.

*****Note*** There will be No Exceptions!**

Expect changes to the agenda so be Alert! for updates.

Any changes will be reflected in the updated agenda at Check In Registration.

Appendix B
Fees

Candidate (lay or deacon) \$45

Candidate Priest \$45 – The Assembly must cover the Priest's fee

Candidate fee covers social baldric and 4th degree lapel pin

Appendix C
Appropriate Dress for Candidates

Dress: Black or dark (blue or grey) business suit with black socks, black shoes, white dress shirt and conservative tie. Black tuxedo is acceptable. Sports coats and slacks are **NOT** allowed.

Active duty and retired military, police, firefighters, and EMS personnel may wear their formal dress uniform instead of the Black (suit) Tuxedo. All questions concerning the wearing of a uniform should be addressed directly to either the District Master or the District Marshal. Candidates' fees include Social Baldrick, 4th degree Lapel Pin, Supreme fees and one meal ticket.

In Addition: 1) There will be a collection at the Mass.

I understand the above statement and must be in the appropriate dress to be eligible to make my Fourth Degree.

Print Full Name

Signature

Date

Appendix D

List of Candidates and Guests

Assembly Name and Number:

	Candidate \$45.00 Priests \$45.00	Guest Name \$ TBD per person	Candidate/ Veteran with Spouse \$70.00	Total meal tickets needed	Total Amount Submitted
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
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16					
17					
18					
19					
20					
21					
22					

Appendix G

Appendix G

**1st South Carolina Spanish 4th Degree Exemplification Banquet/Luncheon
Holy Trinity Catholic Church
Parish Hall
2202 Riverbank Drive
Orangeburg, South Carolina 29118**

Time: 1:30 PM

Menu: TBD