

**Unity Christian Church
Board Meeting by Zoom
Minutes for January 17, 2021**

Members Present: Kathy Young, Pamela Vicars-Runnals, Jesse Shepherd, Frances Hunter, Hayden Cran, Wendy Wilson, Lisa Damboise, Carlton Altizer, Jenny Doud, Sonny Dodson, Treena Stike, Becky Moore, Alicia Sutherland, David Thompson

Upon establishing the presence of a quorum, Board Chair Jenny Doud called the meeting to order at 12:20 p.m. and opened the meeting with prayer.

Sonny Dodson moved to approve the minutes from the December 13, 2020 Board meeting as presented. Becky Moore seconded the motion. The motion carried and the minutes of the meeting were approved as submitted.

Reports

Finance: Carlton Altizer presented a review of the 2020 year-end budget highlighting additional expenses for telecommunication. He said it had been a good year considering everything that changed with the pandemic. He also mentioned that we had been able to give an increase to the officer manager and custodian at mid-year. A copy of the funds report from January-December 2020 is attached and is made a part of these minutes. The Chair suggested that a strategic plan be developed in conjunction with the financial plan. With regards to the continuing use of space by Radford City Schools, a question was raised concerning the cost of utilities for that usage. Wendy is in contact with Rob Graham and Pam will research the use to establish a percentage of the cost of utilities. The Chair announced that the Congregation has approved the operating budget for 2021 with the amount \$301,722. She also announced that we have applied for CARES Act forgiveness of \$32,000 granted in the Payroll Protection Plan in 2020.

Pastor: Wendy presented the Pastor's report, a copy of which is attached and is made a part of these minutes. She reported that Unity will participate in the ringing of the bells on Tuesday, January 19, to remember those lives lost due to Covid-19. The office will be closed on January 20.

Director of Faith Development: Hayden presented the Director of Faith Development report, a copy of which is attached and is made a part of these minutes.

Personnel: The Chair announced that Ben Bondurant has resigned as Trustees Chair and as a member of the Trustees. This item will be referred to the Personnel Team. Also, Pam announced that the staff review process will be moved to August.

Announcements

Upcoming meeting: March 14, 2021

There being no further business, the meeting was adjourned at 12:58 p.m. and closed with prayer by Wendy.

Respectfully submitted,
Frances Hunter, Recording Secretary