



ST. JOHN LUTHERAN CHURCH

104 Central Ave North

Mapleton MN, 56065

Phone: 507-524-3615

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ST. JOHN LUTHERAN CHURCH - MAPLETON, MN **USE OF BUILDING FEES FOR SPECIAL EVENTS**

BRIDAL AND BABY SHOWER OR SMALL PARTIES:

Use of building fee for lights, heat, electricity, water: \$25.00

Custodian: \$40.00

CONFIRMATION OR GRADUATION PARTIES:

Use of building fee for lights, heat, electricity, water: \$25.00

Custodian: \$40.00

WEDDINGS: See Wedding Fees Policy

PRESCHOOL SCREENING 2-DAY FACILITY USE

Use of building fee for lights, heat, electricity, water: \$25.00 per day

Custodial fee (Ed Unit & Sunday School rooms): \$75.00 2days

FUNERALS:

With Visitation the day before

Custodian: \$150.00

Funeral only or with visitation same day

Custodian: \$75.00

PLEASE PAY THE CHURCH AND THE CUSTODIAN SEPARATELY

CUSTODIAN: CARYL O'BRIEN 524-4091

CHURCH: 524-3615

ALL FEES MUST BE PAID TWO WEEKS IN ADVANCE OF
EVENT (WHEN APPLICABLE).



GUIDELINES FOR CHURCH BUILDING USE

Activities held at St. John Lutheran Church, such as weddings, receptions, showers, dinners, and non-church meetings are the responsibility of the individuals booking the church. Below are some guidelines for proper use of the church facilities.

1. Contact the custodian to let her know when you need to get into the church for set-up, and when you expect to be finished for lock up.
2. Leave the kitchen as found.
3. Tie up the garbage. Extra bags are in the cupboard by the garbage cans.
4. Put away tables and chairs that were taken out and leave up those that were set up. If you need other than the round tables in the Chapel Lounge, let the custodian know ahead of time so she can assist you.
5. Do not move furniture other than tables and chairs without permission.
6. No candles other than the unity candles and altar candles without permission.
7. Please see that children do not run in the halls, sanctuary, and balcony to prevent accidents or injury. Children **must** be supervised by an adult at all times. If you are going to bring children and will be occupied with other activities, please bring a baby-sitter with you.
8. It is the policy of St. John to maintain a smoke free and alcohol-free environment. There is no smoking or alcohol on church property—including all the parking lots and sidewalks.

I have read and understand and will abide by the conditions:

Signature: _____

Reserved date: _____ Fees: Church/Custodial \$ _____

Date Paid: _____

Name: _____

Address: _____

Phone: _____

Last Updated: 5/16/19