

# Youth & Family Minister Job Duties

The following is developed and shared in an effort to provide a foundation and a blueprint for the working relationship between our youth minister and our congregation.

It is our understanding that all in the family of God are called to be ministers.

*As you come to him, the living Stone – rejected by men but chosen by God and precious to him – you also like living stones, are being built into a spiritual house to be a holy priesthood, offering spiritual sacrifices acceptable to God through Jesus Christ. 1 Peter 2:4-5*

We pay certain individuals in our congregation in order that they may dedicate their full efforts to helping to equip the body of Christ here in Collinsville.

*It was he who gave some to be apostles, some to be prophets, some to be evangelists, and some to be pastors and teachers, to prepare God's people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ. Ephesians 4:11-13*

**Ultimate and final authority:** The Word of God and our Lord, Jesus Christ.

**Congregational authority:** The eldership, currently David Davenport, Harold Achimon and Jim Barnes. All staff meet with these men at least once a month and provide written reports as to the status of their ministry efforts.

**Day to day authority:** The youth minister reports to and aids the senior minister, currently Scott Sides, in their combined efforts to see that the ongoing needs of the congregation are met.

## Salary Expectations

- **Compensation** is determined by considerations in education, experience and references. The Youth & Family Minister may also earn additional compensation in the form of attendance bonuses if the average yearly attendance grows by at least 25%.
- **Workweek time expectations:** This position assumes an average work week of 40 hours with the understanding that ministry is not a 9 to 5 desk job. The youth minister is charged with knowing what he needs to get his job done weekly and has the freedom to manage his own work week towards that end.

- **Annual Salary:** \$35,000 - \$45,000 according to experience and education, plus house and utilities. A check will be issued weekly by the treasurer.
- 10% bonus if the average yearly attendance in the youth group grows by 25%.
- **Paid vacation:** Two weeks for the first three years. Three weeks after that.

## Youth & Family Minister Job Related Requirements

Our youth minister needs to obtain the following:

- **Education:** The Youth & Family Minister needs to continually equip himself beyond his present educational status.
- **Certifications & Licenses:** The Youth & Family Minister is required to obtain first aid and CPR certifications. He will also be required to obtain a CDL license to drive the church bus.

## Youth & Family Minister Skills Required

Our Youth & Family Minister needs the following skills to be successful:

- Communication skills
- Leadership skills
- Problem-solving skills
- Conflict resolution skills

## Ad Posting for Youth & Family Minister

The Collinsville Church of Christ in Collinsville, Texas is looking for an experienced Youth & Family Minister to join our ministry team and help us provide guidance and support to the young people and their families in our congregation and in our community. The ideal candidate will have a passion for working with youth and their families, as well as experience leading and managing various ministries and programs for our young people. He will be responsible for developing and implementing programs and activities that focus on the religious/personal/social development of our young people and their families. Additionally, he will be responsible for supervising and supporting a team of volunteer youth workers. The successful candidate will be an excellent communicator with strong organizational and leadership skills. Other specifics can be obtained on our website: [collinsvillecofc.org](http://collinsvillecofc.org)

Ideal candidate will be able to:

- Plan and organize at least one community service project each year which engages our young people with the needs of the community.

- Plan activities such as a hiking trip or overnight camping trip, twice a year to engage youth in awareness of and faith in God from being out in nature.
- Develop relationships with local businesses and community organizers who can provide support to the program when needed.
- Teach a class for teens on either Wednesday evening or Sunday Morning 3 quarters and teach a class on a Sunday or Wednesday for the parents/adults one quarter each year.
- Work with Youth & Family Ministry deacon to develop and implement programming that meets the needs of the teens and their families while also adhering to the goals and objectives of our congregation.
- Serve as a positive role model for our young people and their families, demonstrating appropriate behavior and attitudes.
- Motivate our teens and their families to reach their full potential by providing regular positive feedback, and appropriate discipline when needed.
- Build relationships with teens and their families based on mutual respect and trust.
- Help the teens and their families to feel safe and valued when participating in any of the ministries or activities offered by creating a welcoming and inclusive environment.
- Facilitate group discussions, encouraging participation from all members.
- Encourage participants to share their ideas openly and respectfully.
- Model active listening skills and encourage others to do the same.
- Respect the confidentiality of teens/families and maintain appropriate boundaries.
- Handle conflict in a positive manner.
- Be aware of individual teen/family needs and make necessary accommodations.
- Keep accurate records of teen/family attendance and progress.

## **Required Skills and Qualifications**

- A Bachelor's degree in Youth & Family Ministry or related field or in the process of furthering one's education in some way.
- 1-3 years professional experience working with youth and their families in a church setting.
- Demonstrated knowledge of effective youth engagement strategies.
- Excellent communication and interpersonal skills.
- Commitment to one's own spiritual growth as well as the spiritual growth of our parents and teens.