



Friendship Baptist Church

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Supply Order List: Please provide 10 business days for request to be completed

Ministry:

Contact Person:

Phone:

Date:

Description (i.e. size, color, etc.)	Quantity	Office Use Only:	Serial Number	Purchased From	Value
				Total	

Supply Receipt:

Signature (Administrative Office Staff)

Date

Comments:

Copy of receipt given to: Stewardship Ministry Administrative Office Requesting ministry