



ST. ALBERT THE GREAT

VERITAS, MENS, SANCTITAS

5535 WEST STATE ROAD, BURBANK, ILLINOIS 60459

REMOTE LEARNING GUIDELINES

Remote Learners that have signed up for 5 days full Remote Learning will be required to meet the following guidelines:

At home:

- The school day will be synchronous. Classes will be held from 8:00 am through 3:00 pm. Classes will not be recorded. All instruction will be live-streamed only.
- If your child will be unable to attend classes that day, parents must call the office by 8:30 am to report their absence. Absences will be recorded.
- All students in grades K-8 are required by law to attend school on a regular basis and to remain non-truant.
- All students must have a Remote Learning area at home which includes a desk and space for all their materials. The space must be quiet and void of distractions.
- All students must have a functioning Chromebook or device at home that can access our G Suite for Education.
- All students should utilize a headset with microphone for optimum Remote Learning. If this is not possible, please let your Remote Learning teacher know.
- Students must have access to their SATG email address to access their gmail accounts and Google Classroom.
- Remote Learners will be provided with their usernames and passwords and be responsible for keeping them handy throughout the trimester.
- All school communications will come through Google Classroom. This includes school messages, communications from the Remote and Cohort Teachers, Assignments, etc.
- Remote Learners are required to wear the proper school uniform even when at home.
 - Uniform
 - Students will be allowed to wear their SATG gym uniforms until further notice.
 - Uniforms that are worn **MUST BE CLEAN**. Students may not wear the same uniform as the day prior unless it has been laundered.
 - Gym uniform top or
 - SATG spirit wear top or
 - Navy, White, Gray, or Baby Blue PLAIN t-shirt And
 - Gym uniform bottoms or
 - PLAIN Navy shorts or ● PLAIN Navy sweat pants

Remote Learners will need to pick up their textbooks and school materials anytime on Thursday, August 20th or Friday, August 21st between the hours of 9:00 am and 2:00 pm

Daily Schedule:

- Remote Learning will begin on Monday, August 24th. Your Remote Learning Teacher will be Mrs. O'Donnell.
- In addition to this schedule, all Remote Learners will have a 30 minute check in with the Remote Learning Teacher scheduled daily.
- Specials classes will take place at assigned times throughout the week and will be "pushed in" to the cohorts. The Specials teachers will be viewable from the Cohort Teacher's Live-Stream. Remote Learners are expected to participate in Specials activities when possible.
- Please note that this schedule is subject to change. The Remote Learning Teacher, in conjunction with the Cohort Teacher will provide you with a more accurate schedule on the first day of classes.

Pre-Kindergarten		
8:00 - 8:30 am	Morning Meeting	RL Teacher
8:30 - 9:00 am	Streamed Religion Class	Cohort Teacher
9:00 am - 11:30 am	Streamed ELA & Math Class (Social Studies & Science mixed in)	Cohort Teacher
11:30 am - 12:30 pm	Break for lunch & recess	At home
12:30 pm - 2:30 pm	Nap time	At home
2:30 pm - 3:00 pm	Afternoon Meeting	RL Teacher

Grades K-3		
8:00 - 8:30 am	Morning Meeting	RL Teacher
8:30 - 9:00 am	Streamed Religion Class	Cohort Teacher
9:00 am - 11:30 am	Streamed ELA Class	Cohort Teacher
11:30 am - 12:30 pm	Break for lunch & recess	At home
12:30 pm - 2:30 pm	Streamed Math Class	Cohort Teacher
2:30 pm - 3:00 pm	Afternoon Meeting	RL Teacher

Grades 4 & 5		
8:00 - 8:30 am	Morning Meeting	RL Teacher
8:30 - 9:00 am	Streamed Religion Class	Cohort Teacher
9:00 am - 11:30 am	Streamed ELA/Social Studies Class	Cohort Teacher
11:30 am - 12:30 pm	Break for lunch & recess	At home

12:30 pm - 2:30 pm	Streamed Math/Science Class	Cohort Teacher
2:30 pm - 3:00 pm	Afternoon Meeting	RL Teacher

Grades 6-8		
8:00 - 8:30 am	Morning Meeting	RL Teacher
8:30 - 9:00 am	Streamed Religion Class	Cohort Teacher
9:00 am - 11:30 am	Streamed ELA Class	Cohort Teacher
11:30 am - 12:30 pm	Break for lunch & recess	At home
12:30 pm - 2:30 pm	Streamed Math, Science, and/or Social Studies Class	Cohort Teacher
2:30 pm - 3:00 pm	Afternoon Meeting	RL Teacher

You've decided upon Remote Learning...what do you need to do?

1. Complete this form to let us know of your Remote Learning decision: [CLICK HERE](#)
2. Establish your child's Remote Learning space at home.
3. Make sure you have all materials at home that are necessary for a successful Remote Learning experience (this includes purchasing all the required school supplies).
4. Pick up your textbooks and materials on August 20th or 21st from 9:00 am to 2:00 pm.
5. Sign in to your Cohort Teacher's Google Classroom page anytime before Monday, August 24th. An email invitation will be sent to your child's St. Albert the Great email address from their Cohort Teacher.
6. Your Remote Learning Teacher (Mrs. O'Donnell) will send you an email inviting you to the first morning meeting on Monday, August 24th at 8:00 am. Attend that session.
7. When the Morning Meeting session is over, go to your Cohort Teacher's Google Classroom page and sign on to your Cohort Class online sessions.
8. Please be watching your student's email inboxes for complete instructions from the Remote Learning Teacher, who will help your child navigate their days.