

## **New Guidelines for School Dismissal in the Parking Lot**

In an effort to try to alleviate some concerns regarding dismissal, we will be implementing additional guidelines for dismissal. We think these new procedures may actually speed up the dismissal process. We appreciate your support and are trying our best to ensure the safety of everyone.

### **Dismissal – Grades K–8**

- Dismissal is at 3:15 p.m. (grades K–2 will dismiss at 3:10). School staff will accompany the students from the building.
- Vehicles are assigned to specific areas of the parking lot. We ask that drivers try to park in approximately the same area of the row in which they are assigned.
- All students are to be picked up in the parking lot. Parking on 142<sup>nd</sup> Circle and 143<sup>rd</sup> Circle or any residential development is not allowed.
- All cars must park facing north (towards the school building) to insure a safer dismissal. Cars may not back out of parking spaces – they must pull forward when leaving the parking lot.
- Please enter and exit only from the west entrance of the parking lot if you are assigned to the west side; please enter and exit only from the east entrance of the parking lot if you are assigned to the east side. Cars should be in their assigned areas no later than 3:10 p.m.
- Parents arriving late should not pull into the circular drive directly in front of school. Parking on the side streets is not allowed.

### **Exiting the Parking Lot-New Procedures**

- Cars exiting the east end of the lot will be expected to turn left on Eagle Run Drive and head east.
- There will be two exit lanes from the west side of the parking lot. The right lane should be used by drivers who will be turning right onto 144<sup>th</sup> Street.
- The middle lane should be used by drivers turning left onto 144<sup>th</sup> Street or going straight across 144<sup>th</sup> Street.
- Cars exiting from the west exit should not proceed east-(No left turn onto Eagle Run Drive from this exit)

We are asking everyone to read these guidelines very carefully and adhere to the policies. There is nothing more frustrating than watching others not following the guidelines throughout the school year. It will take ALL of us to see the importance in making sure that our students and adults are safe. Thank you for helping make this happen.