



## Son Shine Ministries

Son Shine Ministries • Post Office Box 456 • Azle, Texas 76098  
817-444-3777 • [www.facebook.com/SonShineAzle](https://www.facebook.com/SonShineAzle) • [www.SonShineOnline.org](http://www.SonShineOnline.org)

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### Donor Privacy Policy

Son Shine Ministries (SSM) is committed to respecting the privacy of our donors. We have developed this privacy policy to ensure our donors that their information will not be shared with any third party.

**Awareness.** SSM provides this Donor Privacy Policy to make you aware of our privacy policy and to inform you of the way your information is used. We also provide you with the opportunity to remove your name from our mailing list, if you desire to do so.

**Information Collected.** Here are the types of donor information that we collect and maintain:

- Contact/Mailing Information: name, organization/church, complete address, phone number, email address;
- Payment Information: credit card number and expiration date, bank account information, and billing information;
- Information concerning how you heard about SSM;
- Information you wish to share: questions, comments, suggestions; and
- Your request to receive periodic updates; e.g., to individuals who request it, we will send periodic updates via U.S. mail, email, and social media posts related to ministry updates and financial needs.

**How Information is Used.** SSM uses your information to help you complete a transaction, communicate back to you, and update you on ministry activities and news. Credit card numbers and bank account information are securely used only for donation or payment processing and are not retained for other purposes. We use the comments you offer to provide you with information requested, and we take seriously each recommendation as to how we might improve communication.

**No Sharing of Personal Information.** SSM will not sell, rent, lease, or otherwise give any of your personal information to other organizations or individuals. We assure you that the identity of all our donors will be kept confidential. Use of donor information will be limited to the internal purposes of SSM and only to further the ministry activities and purpose.

**Removing Your Name From Our Mailing List.** It is our desire not to send unwanted mail to our donors. Please contact us if you wish to be removed from our mailing list.

**Contacting Us.** If you have comments or questions about our donor privacy policy, please send us an email at [info@sonshineonline.org](mailto:info@sonshineonline.org) or call us at 817-444-3777.

*Updated July 21, 2016*



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*For we are taking pains to do what is right, not only in the eyes of the Lord but also in the eyes of men.*

2 Corinthians 8:21 (NIV)