

Editorial Policy

The *Near East Archaeological Society Bulletin* is the scholarly journal of the Near East Archaeological Society. The bulletin publishes peer-reviewed articles, review articles, and critical notes in the areas of archaeology, anthropology, art, epigraphy, literature, philology, and the history of antiquity through the Islamic periods. The bulletin favors preliminary excavation reports and submissions that relate archaeology to the Bible. It also prints articles that assess the current state of scholarship in a field, or resolve methodological problems of excavation or other research. The book review editor assigns the books for review. No unsolicited reviews accepted.

Manuscript Submission Guidelines

Style: *The Chicago Manual of Style* (16th ed.) supplemented with *The SBL Handbook of Style* (2nd ed.)

Articles

Normally 4,000–10,000 words; preliminary excavation reports may receive extra space
Include an abstract (90–140 words) and a list of keywords (4 to 6 terms)

Book reviews

Normally 800–1,300 words
Elements: bibliographical entry, author information, summary, evaluation
Reference list permissible, but no endnotes
For guidance on content, consult a guidebook (e.g., Vyhmeister and Robertson 2014, 66–71)

Article title: centered, all caps

Subheads

A-level: centered, boldface type, headline-style capitalization
B-level: centered, regular type, headline-style capitalization
C-level: flush left, italic type, headline-style capitalization

Tables and figures (*CMS*, §3)

High resolution photos (600 dpi) and line art (1,000–1,200 dpi)
Table captions use a different numbering system than figure labels
Each illustration must be referred to by its number in the running text, whether directly or parenthetically (*CMS*, §§3.9, 3.51)
Sentence-style capitalization for the table captions and figure labels
For credit lines, follow *CMS* (§§3.28–36)
Authors secure necessary permissions (cf. *CMS*, §4)

Punctuation (*CMS*, §6)

Ellipses: three and four dot method, fixed spaces between dots (*CMS*, §§13.48–54)
En dash rather than hyphen between inclusive numerals (1–3 rather than 1-3), but preserve the original hyphenation of a book or article title

Spelling and capitalization

American spelling (rather than British)
Dictionary: *Webster's Third New International Dictionary* (<https://www.merriam-webster.com>)
Down-style capitalization (rather than up style) for the running text
Prior to submission, please read the list of examples in the *SBL Handbook* and conform (§4.3.6)
For archaeological site names, follow the *SBL Handbook* (§§4.3.3.3–4)
Stratum VIII, Area C, Locus 8, Phase 7

Numbers

General rule: spell out single-digit numbers, otherwise use numerals (*CMS*, §9.3)
Exception: use numerals in technical contexts (4 km, 9 ha)
Numerals never begin a sentence (*CMS*, §9.5)

Abbreviations

Abbreviate the following:

- Bible books and other ancient texts, when they appear in parentheses or endnotes, per section 8.3 of the *SBL Handbook* (e.g., 2 Kgs 2:11, 14; 3:1–2; 1 Chr 5:5)
- Inclusive numbers (*CMS*, §9.60)
- Measurements, in technical contexts (*CMS*, §10.52). Examples: 4 km, 9 ha
- Archaeological ages, if they include a subdivision (EB I, MB IIA)
- OT, NT, LXX, MT, AD, BC, BCE (omit dots, but retain dots if they are used in titles or quotes)

Do not abbreviate the following:

- Inclusive years (AD 132–135)
- Archaeological ages, if they lack a subdivision (Middle Bronze Age)
- Iron Age (not IA)
- Points of the compass (north, southwest)

Measurements: metric system (4 km, 0.4 m)

Special fonts: SBL Hebrew and Greek

Transliterating and transcribing (*SBL Handbook*, §5)

Academic style for Hebrew (*SBL Handbook*, §5.1.1)

Documentation

Substantive endnotes are permissible, but should be used sparingly and judiciously

Author-date style (*CMS*, §15)

In-text citations (e.g., Grayson 1996, 15)

String citations of four or more entries should be relegated to an endnote

Reference list

Make sure that each entry corresponds to an in-text citation by name and date

List (and use) the most recent edition of a book

Spell the author's name as it appears on the title page (*CMS*, §15.12)

Spell the series name fully, as listed in the *SBL Handbook* (§8.4)

Give the publisher names and locations as listed in the *SBL Handbook* (§6.1.4.1)

Examples of reference list entries:

Hellwing, Shlomo, Moshe Sade, and Vered Kishon. 1993. "Faunal Remains." In *Shiloh: The Archaeology of a Biblical Site*. By Israel Finkelstein, Shlomo Bunimovitz, and Zvi Lederman, with contributions by Baruch Brandl et al. Edited by Israel Finkelstein, 309–50. Sonia Marco Nadler Institute of Archaeology 10. Tel Aviv: Tel Aviv University Press.

Snyder, Frankie, Gabriel Barkay, and Zachi Dvira. 2016. "What the Temple Mount Floor Looked Like." *Biblical Archaeology Review* 42 (6): 56–59.